



Exhibitor Bulletin # 6

May 2018

MOVE-IN BULLETIN

See You Soon in San Francisco for AUA2018!

AUA2018 MOBILE APP

Download the AUA2018 Mobile App



Search for "AUA Annual Meeting" in the Apple App Store or Google Play Store. **Install** and **open** the app then select the event: "2018 AUA Annual Meeting". **Click** the icon to launch your app.

As an exhibitor, you will need to create an account and use the below event code.

Event Code: AUA18

FACILITY

Moscone Center

747 Howard Street
San Francisco, CA 94103
Phone: 415-974-4000

MOSCONE CENTER

EXHIBITOR REGISTRATION

Located in Hall A, AUA Square, MCC South

Thursday, May 17.....12:00 - 6:00 p.m.
Friday, May 18.....6:00 a.m. - 6:00 p.m.
Saturday, May 19.....6:30 a.m. - 6:00 p.m.
Sunday, May 20.....6:30 a.m. - 4:00 p.m.
Monday, May 21.....6:30 a.m. - 4:00 p.m.

[REGISTER](#)

SCIENCE & TECHNOLOGY HALL HOURS

Exhibit Hall Hours

Saturday, May 19.....9:00 a.m. - 6:00 p.m.*
*Saturday Afternoon Networking Event in the Science & Technology Hall from 4 - 6 p.m.
Sunday, May 20.....9:00 a.m. - 4:00 p.m.
Monday, May 21.....9:00 a.m. - 4:00 p.m.

EXHIBITOR SERVICES ONSITE

GES Service Center

Located in Hall B/C in the 2200/2300 aisle and Hall D in the 5100 aisle. The hours are:

Monday, May 14.....8:00 a.m. - 4:30 p.m.
Tuesday, May 15.....8:00 a.m. - 4:30 p.m.
Wednesday, May 16.....8:00 a.m. - 4:30 p.m.
Thursday, May 17.....8:00 a.m. - 6:30 p.m.
Friday, May 18.....7:00 a.m. - 5:30 p.m.
Saturday, May 19.....8:00 a.m. - 4:30 p.m.
Sunday, May 20.....8:00 a.m. - 4:30 p.m.
Monday, May 21.....8:00 a.m. - 9:00 p.m.
Tuesday, May 22.....8:00 a.m. - 4:30 p.m.

For your last minute furniture, carpet, labor and shipping questions contact GES:

Contact GES online: www.ges.com/chat
Phone (in USA): 800.842.6309
Fax (in USA): 866.329.1437
International Calls: 702.515.5970
International Fax: 702.263.1520

IMPORTANT AUA POLICIES

IMPORTANT! Targeted Move Out Schedule

In order to maintain an efficient move out process, AUA 2018 will operate with a [Targeted Move Out Plan](#). LIFO (last-in, first-out) booths will be required to pack and be off the exhibit floor as soon as possible at the close of the exhibit hall (4:00 p.m.) on Monday, May 21. GES will prioritize those exhibitors with a Monday, May 21 move out time and return empty crates and packing materials as soon as possible on Monday afternoon. For all other booths, GES will have all empty cases/crates returned within 9 hours of the close of the exhibit halls on Monday. Labor can work inside all booths on Monday, even as empty crates and packing materials are returned. Note loading times on Targeted Move-out plans for freight pick-up from loading docks.

Contact GES with any questions relating to this matter. **The GES National Servicer® is still just a click or call away. Look for the online chat option on the, [Expresso home page](#), or dial direct at 800.842.6309 or 702.515.5970.**

IMPORTANT! Targeted Move In & Empty Removal Schedule & Policy

New this year, due to Moscone Center construction and limited availability in the dock area, an "Empty Container Removal and Clean Floor Policy" will be implemented. GES and the AUA are requesting your support to ensure move-in is a success by labeling your empty containers in a defined timeline. This timeline corresponds with the Targeted Move-in schedule available in the Exhibitor Service Kit. *Exhibitors that do not abide by the policy will be penalized.*

Please use the button below to review the policy, targeted move-in/move-out map and schedule.

[Learn More](#)

AUA SALES OFFICE

AUA Sales Office is Located in Hall A, AUA Square

The AUA Sales office opens on Saturday, May 19 at 8:00 am.

If you **have** scheduled an onsite placement appointment for AUA2019 Chicago, please pay attention to your day and time. You can find this information via confirmation email, booth drop and on signage outside the AUA Sales office.

If you **have not** scheduled an onsite placement appointment for AUA2019, Chicago and would like to do so, please stop by the AUA Sales Office to check availability.

EXHIBITOR LOUNGE

The Exhibitor Lounge is Located Adjacent to the GES Service Center in Hall B/C

The Exhibitor Lounge opens on Saturday, May 19 at 8:00 am.

There will be coffee, hot water and light snacks for exhibitors to enjoy daily. There will be two computers connected to the internet with a printer.

TRANSPORTATION IN SAN FRANCISCO

Transportation from San Francisco International Airport

The San Francisco International Airport is ideally located a few miles from downtown San Francisco and 30 minutes away from the Moscone Convention Center. The taxi fare from the airport to Moscone Convention Center is approximately \$45.

[Uber](#)

SF Green Cab 415-626-4733

[Lyft](#)

Flywheel Cab 888-667-7991

[Zipcar](#)

City Wide Dispatch 415-920-0700

DeSoto Cab 855-970-1300

AUA2018 Shuttles - Transportation Between Official AUA Hotels and the Moscone Convention Center

During the Annual Meeting, the AUA will provide shuttle transportation between official AUA hotels and the Moscone Convention Center.* Shuttle service begins Friday at 6:30 a.m. Please allow ample time to travel to the convention center.

[Download Shuttle Schedule](#)

*NOTE: Shuttle Service WILL NOT be provided from the following hotels within walking distance:

Marriott Marquis

Courtyard Downtown

Park Central

St. Regis Hotel

The Mosser

W Hotel

Intercontinental SF

Hotel Zelos

Four Seasons

A Note About Shuttle Transportation on Sunday, May 20

On Sunday, May 20, streets around the Moscone Convention Center will be filled with racers and spectators for the world-famous Bay to Breakers 12k race, said to be "a testament to San Francisco's uniqueness and audacity." **This race will impact our shuttle service that morning, so please allow yourself extra time to get to the Moscone Convention Center.** All shuttles will be dropping off attendees at the Folsom Street shuttle location that morning. Normal routes will resume in the afternoon. Look for AUA Staff in yellow T-shirts to help you find your way!

SAFETY TIPS FOR AUA2018

Be Safe in San Francisco

Please review the information using the link below on personal safety precautions in San Francisco.

[Be Safe in SF](#)

VENDOR SPOTLIGHT

Do You Need Models/Staff for Your Booth?

CMT Agency can help you with any last minute staff/model needs for your exhibit booth. Please reach out using the information below:

Phone: 866-238-9349

Email: cmtinfo@cmtagency.com

CONTACT US

Exhibits

Frank Sheridan
Exhibit Sales Lead
843.802.0204
Frank@ExpoAnswers.com

Diana Vacchiano
Exhibits Coordinator
410.689.3758
DVacchiano@AUAnet.org

Sponsorships & Promotions

Keith Price
*Sponsorships &
Promotions Interim Manager*
410.689.3749
KPrice@AUAnet.org

Darci Chuba
*Sponsorships &
Promotions Coordinator*
410.689.3766
DChuba@AUAnet.org



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